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Rutland County Council

Catmose Oakham Rutland LE15 6HP.

Telephone 01572 722577 Facsimile 01572 75307 DX28340 Oakham

Minutes of the **TWENTIETH ANNUAL AND TWO HUNDRED AND FIFTY FIRST MEETING of the COUNCIL** held in the Council Chamber, Catmose, Oakham, Rutland, LE15 6HP on Monday, 9th May, 2016 at 7.00 pm

PRESENT:	Mr E Baines	Mr N Begy
	Mr O Bird	Mr K Bool
	Miss R Burkitt	Mr B Callaghan
	Mr R Clifton	Mr G Conde
	Mr W Cross	Mr J Dale
	Mr R Foster	Mr R Gale
	Mr O Hemsley	Mr T King
	Mr J Lammie	Mrs D MacDuff
	Mr A Mann	Mr T Mathias
	Mr M Oxley	Mr A Stewart
	Mrs L Stephenson	Miss G Waller
	Mr K Thomas	Mr D Wilby
	Mr A Walters	

OFFICERS

PRESENT:	Mrs Helen Briggs	Chief Executive
	Mrs Debbie Mogg	Monitoring Officer
	Mr Paul Phillipson	Director for Places - Development and Economy
	Ms N Brown	Co-ordinator – Corporate Support team
	Mrs K Cross	Support Officer – Corporate Support Team

1 APOLOGIES FOR ABSENCE

Apologies were received from Mr C Parsons.

2 CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that the list of engagements had been circulated.

The Chairman welcomed Mr N Begy to his first meeting of the Council.

The Chairman also reminded those Councillors newly elected in 2015 that they had now completed their first year and those continuing members that another year had

passed and asked all Councillors to reflect on the good work and decisions that had been made as a result of the experience, knowledge and common sense of Members. He also made special reference to the Senior Officers and Staff who had supported members throughout the year who he wanted to thank on behalf of the Council.

3 ANNOUNCEMENTS FROM THE LEADER, MEMBERS OF THE CABINET OR THE HEAD OF PAID SERVICE

No announcements were made.

4 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable interests under the Code of Conduct and the nature of those interests and/or indicate if Section 106 of the Local Government Finance Act 1992 applied to them.

No such declarations were received.

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In accordance with Procedure Rule 36(1) (Motions and Amendments Which May be moved Without Notice) and 55(2) (Variation and Suspension of Procedure Rules) the Chairman proposed the suspension of Procedure Rule 49(4) for this meeting to suspend the requirement for a secret ballot to take place when the Appointments by the Council are made.

RESOLVED

To suspend Procedure Rule 49(4) for this meeting to suspend the requirement for a secret ballot to take place when the Appointments by the Council are made.

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The Chief Executive took the Chair for the next item.

5 ELECTION OF CHAIRMAN OF THE COUNCIL

Nominations were invited for the office of the Chairman of the Council for the Municipal Year 2016/17. A nomination was received from Mr King who proposed the election of Mr Bool as Chairman. This was seconded by Mr Conde.

No further nominations were received.

RESOLVED

That Mr Bool is elected Chairman of the Council for the Municipal Year 2016/17.

---o0o---

Mr Bool was invested with the Chairman's Chain of Office.

Mr Bool made a short speech of acceptance of office and took the Chair.

6 APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL

Nominations were invited for the office of Vice-Chairman of the Council for the Municipal Year 2016/17. A nomination was received from Mr King who proposed the appointment of Mr Baines as Vice-Chairman. This was seconded by Mr Foster.

No further nominations were received.

RESOLVED

That Mr Baines be Elected Vice-Chairman of the Council for the Municipal Year 2016/17.

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Mr Baines was invested with the Vice-Chairman's Chain of Office.

Mr Baines made a short speech of acceptance of office and thanked members for electing him as Vice-Chairman.

7 POLITICAL BALANCE AND ALLOCATION OF SEATS TO POLITICAL GROUPS

Report No. 105/2016 from the Monitoring Officer was received the purpose of which was to approve the revised political balance calculation for Council, agree the number of voting places and approve and allocate seats on relevant committees and panels appointed by Council to political groups.

The Monitoring Officer introduced the report and noted that the report had been prepared in full consultation with Group Leaders and other Members.

It was recommended that a vote be taken on the first four recommendations, but that recommendation 5 would be dealt with at items 9 and 11 of the agenda.

Mr King moved the recommendations. This was seconded by Mr Conde.

Mr Gale announced that he would not take part in the voting for this item as he was opposed to the use of Political Balance Reports and Political Parties. His view was that Members should be allocated to committees according to their abilities and knowledge.

RESOLVED

1. Council agreed to the number of seats on the Council being increased by one to 81, to take account of a proposed increase in the membership of the Audit and Risk Committee from five to six;
2. Council agreed the number of voting places on Scrutiny Panels and Standing Committees of the Council for the Municipal Year 2016/17, as detailed at paragraph 5.4 to this report;
3. Council approved the revised political balance calculation, as detailed at Appendix A to this report; and

4. Council agreed the allocation of seats to Political Groups in accordance with Paragraph 5.4 of this report.

8 APPOINTMENT OF CHAIRMEN OF SCRUTINY PANELS AND THE SCRUTINY COMMISSION

The Council was requested to appoint members to the Chairmanship of Scrutiny panels as detailed in the paper that had been circulated at the beginning of the meeting and included as an annex to these minutes.

RESOLVED

That the following be appointed chairman to the appropriate Scrutiny Panel for the Municipal Year 2016/17:-

- | | | |
|------|---|--------------------|
| i) | People (Adults and Health) Scrutiny Panel | Mr G Conde (C) |
| ii) | People (Children) Scrutiny Panel | Mr J T Dale (O) |
| iii) | Places Scrutiny Panel | Mr J M Lammie (C) |
| iv) | Resources Scrutiny Panel | Mr A S Walters (I) |

SCRUTINY COMMISSION

In accordance with the provisions of Procedure Rule 192, the Chairmen of the Scrutiny Panels listed above would be automatically appointed to the Scrutiny Commission for the period of their office.

Mr Lammie proposed that there was no permanent Chair for the Scrutiny Commission and that the appointment of Chair be rotated amongst the Commission members. This was seconded by Mr Conde.

RESOLVED

That the Chair of the Scrutiny Commission is rotated amongst the members of the Scrutiny Commission for the Municipal Year 2016/17.

9 APPOINTMENT OF MEMBERS TO SCRUTINY PANELS

The Council was requested to appoint elected members (other than those appointed to the Cabinet and the Chairmanship of Scrutiny Panels) as detailed in the paper circulated at the meeting and attached as an annex to these minutes to each of the established Scrutiny Panels.

RESOLVED

That the members be appointed to the Scrutiny Panels for the Municipal Year 2016/17 as detailed below:

- i) People (Adults and Health)

Mr N Begy (Conservative Group)
Mrs R Burkitt (Conservative Group)
Mr W J Cross (Conservative Group)
Mr R J Gale (Others)

Mr A Mann (Conservative Group)
Mr C Parsons (Independent Group)
Mrs L I Stephenson (Conservative Group)
Miss G Waller (Liberal Democrats Group)
Mr A Walters (Independent Group)

ii) People (Children)

Mr O Bird (Independent Group)
Mr M E Baines (Conservative Group)
Mr N Begy (Conservative Group)
Mr K A Bool (Conservative Group)
Mrs R Burkitt (Conservative Group)
Mr G Conde (Conservative Group)
Mrs D MacDuff (Conservative Group)
Mrs L I Stephenson (Conservative Group)
VACANCY (Independent Group)

iii) Places

Mr M E Baines (Conservative Group)
Mr N Begy (Conservative Group)
Mr O Bird (Independent Group)
Mr W J Cross (Conservative Group)
Mr J T Dale (Others)
Mr A Mann (Conservative Group)
Mr M Oxley (Independent Group)
Mr K Thomas (Liberal Democrat Group)
Mr A Stewart (Conservative Group)

iv) Resources

Mr O Bird (Independent Group)
Mr K A Bool (Conservative Group)
Mr B Callaghan (Independent Group)
Mr W J Cross (Conservative Group)
Mr J M Lammie (Conservative Group)
Mrs D MacDuff (Conservative Group)
Mr A Stewart (Conservative Group)
Miss G Waller (Liberal Democrat Group)
Mr G Conde (Conservative Group)

With reference to recommendation 5 of Report 105/2016 Other Members were appointed as detailed in the resolution above.

10 CHAIRMAN AND VICE-CHAIRMAN OF COUNCIL COMMITTEES

The Council was requested to elect members to the Chairmanship and Vice-Chairmanship of the Standing Committees of the Council as detailed in the paper that had been circulated at the beginning of the meeting and included as an annex to these minutes.

RESOLVED

- a) That the following Members be elected as Chairman and Vice-Chairman of the Standing Committees of the Council:-
 - i) Audit and Risk Committee
Mrs D MacDuff (C) - Chairperson
Mr J M Lammie (C) – Vice Chairman
 - ii) Conduct Committee
Mr A Stewart (C) – Chairman
Mr K A Bool (C) – Vice Chairman
 - iii) Development Control and Licensing Committee
Mr M E Baines (C) – Chairman
Mr J M Lammie (C) – Vice Chairman
 - iv) Employment and Appeals Committee
Mr K A Bool (C) - Chairman
Mr R Clifton (C) – Vice Chairman
 - v) Licensing Act Committee
Mrs L I Stephenson (C) – Chairperson
Mr G Conde (C) – Vice Chairman
- b) To agree that the election of the Chairman and the Vice-Chairman of the Chief Officer Appointments Committee be resolved by the Committee each time it meets.
- c) To note that the Chairperson of the Health and Wellbeing Board would be an elected member of Rutland County Council or a member of Rutland County Council's Cabinet as set out in its Terms of Reference.

11 MEMBERSHIP OF COUNCIL COMMITTEES

The Council was requested to elect members to the Standing Committees of the Council (other than those appointed to the Chairmanship and Vice-Chairmanship of the Standing Committees) as detailed in the paper that had been circulated at the beginning of the meeting and included as an annex to these minutes.

RESOLVED

- a) That the members be appointed to the Standing Committees of the Council for the Municipal Year 2016/17 as detailed below:
 - i) Audit and Risk Committee
Mr N Begy (C)
Mr M E Baines (C)

- Miss G Waller (LD)
Mr A S Walters (I)
- ii) Conduct Committee
- Mr R Clifton (C)
Mr T C King (C)
Mr M Oxley (I)
Mr R Gale (O)
- Independent Members (Co-Opted, non-voting)
Mr I Shatford
Mr G Grimes
Parish/Town Council Members
Mr A Crombie
Mr S Aley
- iii) Development Control & Licensing Committee
- Mr G Conde (C)
Mr W J Cross (C)
Mr J T Dale (O)
Mr T C King (C)
Mr A Mann(C)
Mr A Mathias (C)
Mr M A Oxley (I)
Mr C A Parsons (I)
Mr K Thomas (LD)
Mr D Wilby (C)
- iv) Employment and Appeals Committee
- Mr R Foster (C)
Mr A Stewart (C)
Mr K Thomas (LD)
Mr A S Walters (I)
Mr D Wilby (C)
- v) Licensing Act Committee
- Mr M E Baines (C)
Mr B Callaghan (I)
Mr R Clifton (C)
Mr O Hemsley (C)
Mr J Lammie (C)
Mr A Mathias (C)
Mr A S Walters (I)
Mr J T Dale (O)
- b) That members be appointed to the Chief Officer Appointments Committee as detailed below:-
- Mr King (C)

Mr M Oxley (I)
Mrs D MacDuff (C)
Relevant Portfolio Holder

- c) To note that the membership of the Health and Well-being Board is set out in its Terms of Reference and specifies that the Members appointed to it will be the Leader of the Council and the relevant Portfolio Holder for Health and Well-being.

With reference to recommendation 5 of Report 105/2016 Other Members were appointed as detailed in the resolution above.

12 SCHEME OF DELEGATION

The Monitoring Officer introduced the item for approval and noted that the Scheme of Delegation would be reviewed during the next council year through the Constitution Review Working Group.

Mr Mathias moved the recommendation. This was seconded by Mr Clifton.

RESOLVED

That the Scheme of Delegation as set out in Part 3 and Part 8 of the Constitution be agreed.

13 PROGRAMME OF MEETINGS - 2016/17

Members were asked to approve the Programme of Meetings for 2016/17 that had been circulated with the agenda.

Mr Baines moved an amendment to increase the number of Full Council meetings from 7 to 10, adding Council Meetings on 13 June 2016, 10 October 2016 and 10 April 2017. This was seconded by Mr Cross.

RESOLVED

That the Programme of Meetings for the 2016/17 Municipal Year be approved subject to the addition of the Full Council Meetings detailed above.

The revised Approved Programme of Meetings is attached as an annex to these minutes.

14 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE ORGANISATIONS 2016/17

Mr King put forward a motion for Council to approve that where an appointment to an organisation is specified as the relevant Portfolio Holder, if that Organisation accepts substitutions; the alternate member will be a Member of the Cabinet. This was seconded by Mr Mathias.

RESOLVED

To approve that where an appointment to an outside organisation is specified as the relevant Portfolio Holder, if that organisation accepts substitutes, the alternate member will be a Member of the Cabinet.

The Council was requested to review and appoint representatives to outside organisations for the Municipal Year 2016/17.

RESOLVED

That the appointments to outside organisations 2016/17 as set out in the annex to these minutes be approved.

15 APPOINTMENT OF CHAMPIONS, WORKING GROUPS AND OTHER FORA 2016/17

The Council was requested to review membership of working groups and fora and to appoint to those bodies for the Municipal Year 2016/17.

The Leader introduced the proposed appointments and informed Council that appointments of Champions would come back to Council at a future date as there had been no Members coming forward to take on these roles this year.

Miss Waller suggested that a brief summary explaining the roles and responsibilities of Champions would be helpful to assist Members in deciding whether they would put themselves forward.

RESOLVED

That the membership of working groups and fora for the Municipal Year 2016/17, as set out in the annex to these minutes, be approved.

16 QUESTIONS FROM MEMBERS OF THE COUNCIL

No questions from Members of the Council had been received in accordance with Procedure Rules 30 and 30A.

17 NOTICES OF MOTION

No Notices of Motions were received from Members in accordance with Procedure Rule 34.

18 MATTERS REFERRED TO COUNCIL BY MEMBERS OF THE COUNCIL

No matters had been referred to Council by Members which in the opinion of the Chief Executive could not wait until the next scheduled meeting of the Council to be determined.

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The Chairman declared the meeting closed at 7.54 pm.

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COMMITTEE APPOINTMENTS - ANNUAL COUNCIL MAY 2016**ITEM 8** APPOINTMENT OF CHAIRMEN OF SCRUTINY PANELS AND THE SCRUTINY COMMISSION

- | | | |
|------|---|--------------------|
| i) | People (Adults and Health) Scrutiny Panel | Mr G Conde (C) |
| ii) | People (Children) Scrutiny Panel | Mr J T Dale (O) |
| iii) | Places Scrutiny Panel | Mr J M Lammie (C) |
| iv) | Resources Scrutiny Panel | Mr A S Walters (I) |

ITEM 9 APPOINTMENT OF MEMBERS TO SCRUTINY PANELS

- | | | |
|----|----------------------------|----------|
| i) | People (Adults and Health) | 9 places |
|----|----------------------------|----------|

Mr N Begy (C)
 Mrs R Burkitt (C)
 Mr W J Cross (C)
 Mr R J Gale (O)
 Mr A Mann (C)
 Mr C Parsons (I)
 Mrs L I Stephenson (C)
 Miss G Waller (LD)
 Mr A Walters (I)

- | | | |
|-----|-------------------|----------|
| ii) | People (Children) | 9 places |
|-----|-------------------|----------|

Mr O Bird (I)
 Mr M E Baines (C)
 Mr N Begy (C)
 Mr K A Bool (C)
 Mrs R Burkitt (C)
 Mr G Conde (C)
 Mrs D MacDuff (C)
 Mrs L I Stephenson (C)
 VACANCY (I)

- | | | |
|------|--------|----------|
| iii) | Places | 9 places |
|------|--------|----------|

Mr M E Baines (C)
 Mr N Begy (C)
 Mr O Bird (I)
 Mr W J Cross (C)
 Mr J T Dale (O)
 Mr A Mann (C)
 Mr M Oxley (I)
 Mr K Thomas (LD)
 Mr A Stewart (C)

COMMITTEE APPOINTMENTS - ANNUAL COUNCIL MAY 2016

iv) Resources 9 places

Mr O Bird (I)
Mr K A Bool (C)
Mr B Callaghan (I)
Mr W J Cross (C)
Mr J M Lammie (C)
Mrs D MacDuff (C)
Mr A Stewart (C)
Miss G Waller (LD)
Mr G Conde (C)

ITEM 10 CHAIRMAN AND VICE-CHAIRMAN OF COUNCIL COMMITTEES

i) Audit and Risk Committee

Mrs D MacDuff (C) - Chairperson
Mr J M Lammie (C) – Vice Chairman

ii) Conduct Committee

Mr A Stewart (C) – Chairman
Mr K A Bool (C) – Vice Chairman

iii) Development Control and Licensing Committee

Mr M E Baines (C) – Chairman
Mr J M Lammie (C) – Vice Chairman

iv) Employment and Appeals Committee

Mr K A Bool (C) - Chairman
Mr R Clifton (C) – Vice Chairman

v) Licensing Act Committee

Mrs L I Stephenson (C) – Chairperson
Mr G Conde (C) – Vice Chairman

ITEM 11a MEMBERSHIP OF COUNCIL COMMITTEES

i) Audit and Risk Committee 4 Elected Members

Mr N Begy (C)
Mr M E Baines (C)
Miss G Waller (LD)
Mr A S Walters (I)

ii) Conduct Committee 4 Elected Members

COMMITTEE APPOINTMENTS - ANNUAL COUNCIL MAY 2016

Mr R Clifton (C)
Mr T C King (C)
Mr M Oxley (I)
Mr R J Gale (O)

Independent Members (Co-Opted, non-voting)
Mr I Shatford
Mr G Grimes
Parish/Town Council Members
Mr A Crombie
Mr S Aley

iii) Development Control & Licensing Committee 10 Elected Members

Mr G Conde (C)
Mr W J Cross (C)
Mr J T Dale (O)
Mr T C King (C)
Mr A Mann(C)
Mr A Mathias (C)
Mr M A Oxley (I)
Mr C A Parsons (I)
Mr K Thomas (LD)
Mr D Wilby (C)

iv) Employment and Appeals Committee 5 Elected Members

Mr R Foster (C)
Mr A Stewart (C)
Mr K Thomas (LD)
Mr A S Walters (I)
Mr D Wilby (C)

v) Licensing Act Committee 8 Elected Members

Mr M E Baines (C)
Mr B Callaghan (I)
Mr R Clifton (C)
Mr O Hemsley (C)
Mr J Lammie (C)
Mr A Mathias (C)
Mr A S Walters (I)
Mr J T Dale (O)

COMMITTEE APPOINTMENTS - ANNUAL COUNCIL MAY 2016

ITEM 11b

Chief Officer Appointments Committee

3 Elected Members

Mr King (C)

Mr M Oxley (I)

Mrs D MacDuff (C)

Relevant Portfolio Holder

ITEM 11c

Health & Wellbeing Board

Mr R Clifton (C) – Chairman

Portfolio Holder

Mr T King (C)

Leader

(C) Conservative

(I) The Independent Group

(LD) Liberal Democrat

(O) Other , non-aligned

MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY
					1						1	
1					2			1 BANK HOLIDAY			2	
2 BANK HOLIDAY			1		3 Constitution Review Working Group			2 BANK HOLIDAY			3	1 BANK HOLIDAY
3			2 Development Control and Licensing Committee		4	1 Licensing Act Committee		3 Terms Starts			4 SACRE	2
4	1		3		5	2		4	1	1	5 Parish Council Forum	3
5 ELECTION PCC	2		4	1 Term Starts People (Children) Scrutiny Panel	6	3	1 People (Adults and Health) Scrutiny Panel	5	2 People (Adults and Health) Scrutiny Panel	2	6 People (Adults and Health) Scrutiny Panel	4 People (Children) Scrutiny Panel
6	3	1	5	2	7	4	2	6	3	3	7 Term Ends	5
7	4	2	6	3	8	5	3	7	4	4	8	6
8	5	3	7	4	9	6	4	8	5	5	9	7
9 ANNUAL COUNCIL	6 Term Starts	4	8	5	10 COUNCIL	7	5 Oakham Christmas Shopping TBC	9 COUNCIL	6	6	10 COUNCIL	8 ANNUAL COUNCIL
10 Development Control and Licensing Committee - CANCELLED	7 Constitution Review Working Group Development Control and Licensing Committee	5 Development Control and Licensing Committee	9	6 Corporate Parenting Board Conduct Committee	11 SACRE	8	6	10 Corporate Parenting Board	7	7 Conduct Committee	11 Development Control and Licensing Committee	9
11	8	6	10	7	12 Parish Council Forum	9	7	11	8	8	12	10
12 15	9	7 Places Scrutiny Panel	11 Resources Scrutiny Panel	8	13	10 Resources Scrutiny Panel	8 Uppingham Christmas shopping TBC	12	9 Places Scrutiny Panel	9	13	11
13	10	8	12	9	14 Term Ends	11	9	13	10 Term Ends	10	14 GOOD FRIDAY	12
14	11	9	13	10	15	12	10	14	11	11	15	13
15	12	10	14	11	16	13	11	15	12	12	16	14
16	13 COUNCIL	11 COUNCIL	15	12 COUNCIL	17	14 COUNCIL	12 Constitution Review Working Group	16	13	13 COUNCIL	17 EASTER MONDAY	15
17 CABINET	14	12 SACRE	16 CABINET (Q1)	13	18 CABINET	15 CABINET (Q2)	13	17 CABINET Development Control and Licensing Committee	14 CABINET (Budget) Development Control and Licensing Committee	14 Development Control and Licensing Committee	18 CABINET Corporate Parenting Board	16 CABINET
18	15	13	17	14	19	16	14 Parish Council Working Group	18 Scrutiny Panel Budget Meetings	15	15	19	17
19	16 Resources Scrutiny Panel	14 People (Adults and Health) Scrutiny Panel	18	15 Places Scrutiny Panel	20	17 People (Children) Scrutiny Panel	15	19 Scrutiny Panel Budget Meetings	16 Resources Scrutiny Panel	16	20 Places Scrutiny Panel	18
20	17	15	19	16	21	18	16 Term Ends	20	17	17	21	19
21	18	16	20	17	22	19	17	21	18	18	22	20
22	19	17	21	18	23	20	18	22	19	19	23	21
23	20	18 Parish Council Forum	22	19	24	21	19	23	20 Term Starts SPECIAL COUNCIL (COUNCIL TAX)	20	24 Term Starts	22
24	21 CABINET (Q4)	19 Term Ends CABINET Audit and Risk Committee	23	20 CABINET Audit and Risk Committee (Statement of Accounts)	25 Development Control and Licensing Committee	22 Development Control and Licensing Committee	20 CABINET Development Control and Licensing Committee	24 SACRE	21 CABINET (Q3) Corporate Parenting Board	21 CABINET Corporate Parenting Board	25 Audit and Risk Committee	23
25 Parish Council Working Group	22	20	24 Parish Council Working Group	21	26 Joint Safety Committee	23	21	25 Joint Safety Committee	22 Parish Council Working Group	22	26 Joint Safety Committee	24
26	23 EU REFERENDUM	21	25	22 People (Adults and Health) Scrutiny Panel	27	24 Places Scrutiny Panel	22	26	23 People (Children) Scrutiny Panel	23	27 Resources Scrutiny Panel	25
27 Term Ends	24	22	26	23	28	25	23	27	24	24	28	26 Term Ends
28	25	23	27	24	29	26	24	28	25	25	29	27
29	26	24	28	25	30	27	25 BANK HOLIDAY	29	26	26	30	28
30 BANK HOLIDAY	27	25	29 BANK HOLIDAY	26	31 Terms Starts	28	26 BANK HOLIDAY	30 Parish Council Forum	27 Constitution Review Working Group	27		29 BANK HOLIDAY
31 Corporate Parenting Board	28 Rutland Health and Well Being Board	26 Employment and Appeals Committee	30 Development Control and Licensing Committee	27 Rutland Health and Well Being Board Development Control and Licensing Committee		29 Rutland Health and Well Being Board	27 BANK HOLIDAY	31 Audit and Risk Committee	28 Employment and Appeals Committee	28 Rutland Health and Well Being Board		30
	29 Constitution Review Working Group	27 Joint Safety Committee	31	28		30	28			29		31
	30 People (Children) Scrutiny Panel	28		29			29			30		
		29		30			30			31		
		30					31					
		31										

MEETING START TIMES:

(Open to the public)

COUNCIL	7.00pm
CABINET	9.30am
SCRUTINY PANELS	7.00pm
AUDIT AND RISK COMMITTEE	7.00pm
CONDUCT COMMITTEE	7.00pm
DEVELOPMENT CONTROL AND LICENSING COMMITTEE	6.00pm
EMPLOYMENT AND APPEALS COMMITTEE	7.00pm
LICENSING ACT COMMITTEE	7.00pm
RUTLAND HEALTH AND WELLBEING BOARD	2.00pm
SACRE	4.30pm

MEETING START TIMES:

(Not open to the public)

Joint Safety Committee	2.00pm
Corporate Parenting Board	2.00pm
Parish Council Working Group	5.30pm
Parish Council Forum	7.00pm
(parish representatives only)	
Scrutiny Commission	
Constitution Review Working Group	

MEMBER APPOINTMENTS TO OUTSIDE ORGANISATIONS – ANNUAL COUNCIL MAY 2016

APPOINTMENTS TO BE MADE BY COUNCIL

OUTSIDE ORGANISATION	Frequency of Meetings (To be added)	MEMBERS 2016/17	ALTERNATE MEMBER(S) 2016/17	NOTES
ANGLIAN (NORTHERN) REGIONAL FLOOD DEFENCE COMMITTEE		Mr E Baines	Not Appointed	
CHARITY OF CARLTON HAYES HOSPITAL		Mr R Foster	Not Appointed	
COMBINED FIRE AUTHORITY		Mr K A Bool	Mr T King	
EAST MIDLANDS RESERVE FORCES AND CADETS ASSOCIATION		Mr R Foster	Not Appointed	
EAST MIDLANDS RURAL NETWORK		Mr J Lammie	Not Appointed	
EMMA MOLESWORTH CHARITY ADVISORY COMMITTEE		Mr R J Gale Mr C A Parsons Mr W Cross Mr M E Baines	Not Appointed	
FAIRTRADE STEERING GROUP		Mr G Conde	Not Appointed	
LEICESTERSHIRE AND RUTLAND PLAYING FIELD ASSOCIATION EXECUTIVE COMMITTEE		Mr O Hemsley	Not Appointed	
LOCAL ENTERPRISE PARTNERSHIP		Mr T C King	Not Appointed	
LOCAL SPORTS ALLIANCE		Mr O Hemsley	Not Appointed	

OUTSIDE ORGANISATION	Frequency of Meetings (To be added)	MEMBERS 2016/17	ALTERNATE MEMBER(S) 2016/17	NOTES
MELTON AND RUTLAND HOME START		Mr A Walters	Not Appointed	Emailed to confirm if still require member
OAKHAM TOWN PARTNERSHIP		Relevant Portfolio Holder - Mr A Mathias Mr O Bird Mr A Mann	Not Appointed	
RURAL COMMUNITY COUNCIL (LEICESTERSHIRE AND RUTLAND)		Mr M E Baines	Not Appointed	
RUTLAND ACCESS GROUP		Mr J Lammie Miss G Waller Mr C Parsons	Not Appointed	
RUTLAND CITIZENS ADVICE BUREAU		Mrs D Macduff	Not Appointed	
SOUTH Lincs AND RUTLAND LOCAL ACCESS GROUP		Mr W J Cross Mr J Lammie	Not Appointed	
STAMFORD HOSPITAL DEVELOPMENT ADVISORY COUNCIL		Mr G Condé	Not Appointed	
STANDING ADVISORY COMMITTEE ON RELIGIOUS EDUCATION (SACRE)		Miss G Waller Mrs L Stephenson	Not Appointed	
TRUSTEES OF CORY ENVIRONMENTAL TRUST		Mr M Oxley	Not Appointed	
TRUSTEES OF VICTORIA HALL		Mr A Mathias	Not Appointed	
UPPINGHAM FIRST		Mrs L Stephenson	Not Appointed	

OUTSIDE ORGANISATION	Frequency of Meetings (To be added)	MEMBERS 2016/17	ALTERNATE MEMBER(S) 2016/17	NOTES
UPPINGHAM TOWN PARTNERSHIP		Relevant Portfolio Holder – A Mathias L Stephenson R Burkitt	Not Appointed	

Leicestershire Partnership NHS Trust – removed April 2016
VISTA - removed April 2016

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APPOINTMENTS DESIGNATED BY ROLE/WARDMEMBER

OUTSIDE ORGANISATION	Frequency of Meetings (To be added)	MEMBERS 2016/17	ALTERNATE MEMBER(S) 2016/17	NOTES
CHILDREN'S TRUST BOARD		Relevant Portfolio Holder – R Foster	Cabinet Member	
COURT OF LEICESTER UNIVERSITY		Mr M E Baines	Not Appointed	
EAST MIDLANDS COUNCILS		Leader – T King	Not Appointed	

OUTSIDE ORGANISATION	Frequency of Meetings (To be added)	MEMBERS 2016/17	ALTERNATE MEMBER(S) 2016/17	NOTES
EAST MIDLANDS MUSEUM SERVICE		Relevant Portfolio Holder – Oliver Hemsley	Cabinet Member	
FRIENDS OF RUTLAND COUNTY MUSEUM		Relevant Portfolio Holder – Oliver Hemsley	Cabinet Member	
KETTON LIAISON COMMITTEE		Mrs D Macduff Mr G Conde	Not Appointed	
LEICESTERSHIRE AND RUTLAND MUSEUM FORUM		Relevant Portfolio Holder – Oliver Hemsley	Cabinet Member	
LEICESTERSHIRE AND RUTLAND SAFEGUARDING CHILDREN BOARD		Portfolio Holder – R Foster	Mr R Clifton	
LEICESTERSHIRE AND RUTLAND SAFEGUARDING ADULTS BOARD		Portfolio Holder – Mr R Clifton	Mr R Foster	
LOCAL ENTERPRISE PARTNERSHIP – TRANSPORT BOARD		Relevant Portfolio Holder – Mr A Mathias	Cabinet Member	
LOCAL GOVERNMENT ASSOCIATION (MOST SPARSELY POPULATED COUNCILS GROUP)		Leader - Mr T King	Mr M E Baines	
LOCAL GOVERNMENT ASSOCIATION - NATIONAL (and General Assembly)		Leader of the Council – Mr T King Deputy Leader of the Council – Mr A Mathias	Not Appointed	

OUTSIDE ORGANISATION	Frequency of Meetings (To be added)	MEMBERS 2016/17	ALTERNATE MEMBER(S) 2016/17	NOTES
NORTH LUFFENHAM COMMUNITY CENTRE		Ward Member - Mr K A Bool	Ward Member - Miss G Waller	
PATROL (NATIONAL PARKING ADJUDICATION SERVICE JOINT COMMITTEE)		Mr A Mathias	Not Appointed	
PUBLIC PROTECTION SHARED SERVICE GOVERNANCE BOARD		Relevant Portfolio Holder – Mr A Mathias	Cabinet Member	
ROCKINGHAM SPEEDWAY FORUM		Ward Member – Mr J M Lammie	Not Appointed	
RUTLAND ADOPTION PANEL		Relevant Portfolio Holder – Mr R Foster	Cabinet Member	
RUTLAND TOURISM		Relevant Portfolio Holder – Oliver Hemsley	Mr T King	
POLICE AND CRIME PANEL		Leader - Mr T King	Mr A Mathias	
VOLUNTARY ACTION RUTLAND		Relevant Portfolio Holder Mr R Clifton	Cabinet Member	
WELLAND JOINT COMMITTEE		Leader – T King Deputy Leader – A Mathias	Not Appointed	
WELLAND PARTNERSHIP BOARD		Leader – T King Deputy Leader – A Mathias	Not Appointed	

MEMBERSHIP OF WORKING GROUPS AND FORA – 2016/17
ANNUAL COUNCIL – 9 MAY 2016

APPOINTMENTS TO BE MADE BY COUNCIL

WORKING GROUP / FORA	FREQUENCY OF MEETINGS	MEMBERS 2016/17	MEMBERSHIP 2016/17	ALTERNATE MEMBERS (To be confirmed)	Notes
Constitution Review Working Group	Quarterly	Leader – T King Chairman – K Bool W Cross E Baines G Waller R Gale	6 (politically balanced: 4 Conservative, 2 from elsewhere)		
Joint Safety Committee	Quarterly	M Oxley A Stewart	2		
Local Plan	Ad-hoc	Relevant Portfolio Holder - T King A Stewart D Macduff O Bird O Hemsley R Gale Interested Members	Relevant Portfolio Holder 5 (Interested Members)		
Oakham Cemetery Joint Management Committee	Annual / ad-hoc	J Dale A Walters	3		
Parish Council Working Group	Quarterly	T King A Mathias	2		

WORKING GROUP / FORA	FREQUENCY OF MEETINGS	MEMBERS 2016/17	MEMBERSHIP 2016/17	ALTERNATE MEMBERS (To be confirmed)	Notes
Rutland Water Partnership		Mr M E Baines Mr K A Bool Mr T C King	3		
S106 Capital Allocations for Sport, Recreation, Community and Leisure – Grant Panel	Ad Hoc	T King (C) R Clifton (C) G Waller (L) O Bird (I) O Hemsley (C)	5 (politically balanced: 3 Conservative, 2 from elsewhere)		

APPOINTMENTS DESIGNATED BY ROLE/WARDMEMBER

WORKING GROUP / FORA	FREQUENCY OF MEETINGS	MEMBERS 2016/17	MEMBERSHIP 2016/17	ALTERNATE MEMBERS (To be confirmed)	Notes
Catmose Campus Board	Half Yearly	Relevant Portfolio Holder Mr T King	Relevant Portfolio Holder		
Catmose Campus Sports Project Board	Half Yearly	Relevant Portfolio Holder Mr O Hemsley	Relevant Portfolio Holder		
Corporate Parenting Board	Quarterly	Portfolio Holder for Children R Foster Champion for looked after children D Wilby	Portfolio Holder for Children Champion for Looked After Children		

WORKING GROUP / FORA	FREQUENCY OF MEETINGS	MEMBERS 2016/17	MEMBERSHIP 2016/17	ALTERNATE MEMBERS (To be confirmed)	Notes
Parish Council Forum	Quarterly	All Members	All Members	N/A	
Teachers Sub-Group	Not less than 4 times per year	Relevant Portfolio Holder - D Wilby	Relevant Portfolio Holder		
Schools Forum	Not less than 4 times a year	Relevant Portfolio Holder - D Wilby <i>Alternative Member</i> – Chairman of Relevant Scrutiny Panel J Dale	Relevant Portfolio Holder	Chairman of Relevant Scrutiny Panel	

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